



# Job Application Form

Prior to completing and submitting this application form, please read the Data Privacy Notice relating to your application for employment with HSBC Group. It explains what information we collect about you, how we'll use that information, who we'll share it with, the circumstances when we'll share it and what steps we'll take to make sure it stays private and secure. This Data Privacy Notice covers all aspects of your interaction with HSBC in your capacity as an applicant, including recruitment and pre-employment screening and we may update this notice at any time. To read the Data Privacy Notice, you can download it from the careers page.

Please return the application form via email to [malta\\_hrrecruitment@hsbc.com](mailto:malta_hrrecruitment@hsbc.com) .

## Vacancy Role Title

### Personal Details

First name(s)

Surname

Mr

Mrs

Miss

Ms

Other

ID/Passport No

Home Address

Postcode

Country

Telephone Number

Mobile Telephone Number

Email Address

Date available to start work

Nationality *(as stated in full on passport)*



**Higher/University Education (Cont)**

MQRIC Qualification Level

Actual/anticipated class of degree  
*(please indicate if degree is with honours)*

**Postgraduate/Professional Qualifications (if applicable)**

Place of study *(include town and country)*

From To

Type and subject of course/thesis

**Skills and Achievements**

Language skills. State language(s) and level of ability.

Key: **1** basic – **2** written comprehension only – **3** conversational – **4** fluent: social – **5** fluent: social and business – **6** native

Language

Level of ability	1	2	3	4	5	6
------------------	---	---	---	---	---	---

Language

Level of ability	1	2	3	4	5	6
------------------	---	---	---	---	---	---

Language

Level of ability	1	2	3	4	5	6
------------------	---	---	---	---	---	---

**Work Experience**

Please give details of all permanent or temporary jobs you have had – including details of summer work – starting with the most recent.

From (mm/yy)	To (mm/yy)	Employer's name, location and business	Position held, duties and responsibilities	Reason for Leaving

**General**

Write a statement on why you would like to be employed by HSBC Bank and why you feel you should be selected.

Please indicate how you got to know about this advert.

HSBC Website

Social Media (Facebook, LinkedIn)

Employee refer a friend

(input employee ID)

**Declaration and Signature**

I confirm that the information given in this application is true and complete and that I have read and understood the data privacy notice.

Signature

Date

ID/Passport No

NI No

Signature & ID No. of Parent/Legal Guardian for applicants below the age of 18.



# Strictly Private and Confidential

## Pre-Screening Questions

### Reasonable Adjustment

HSBC is committed to accommodating candidates who require reasonable adjustments to be made during the recruitment assessment process. Indicate what adjustments, if any, you may require. (Tick the most relevant response)

I consider myself to have a disability but do not anticipate requiring any reasonable adjustments to be made for me during the recruitment assessment process.

I consider myself to have a disability which may result in reasonable adjustments being required during the recruitment assessment process. Please contact me to discuss this further.

I do not consider myself to have a disability

First name(s)

Surname

Signed